

So you want to relocate a house or building constructed more than 20 years prior to relocation ...

That's fine, except there are a few things this Council would like to be sure of:

1. That the building is structurally suitable for relocation.

The Council needs to inspect the building before it is shifted to check it is structurally suitable for relocation. You will need to request a preshift report but must apply for a Resource Consent and Building Consent first.

A preshift report involves a building officer inspecting the building to check it is structurally suitable for relocation and identifying any repairs needed.

2. That the building, once shifted, is not going to be incompatible with other houses and buildings in the near vicinity, and those who may be adversely affected (e.g. your new neighbours) give their written approval.

You will need to apply for a Resource Consent.

In considering a Resource Consent the considerations are:

- The design and appearance of the building
- The height and location of the building
- Landscape treatment or screening.

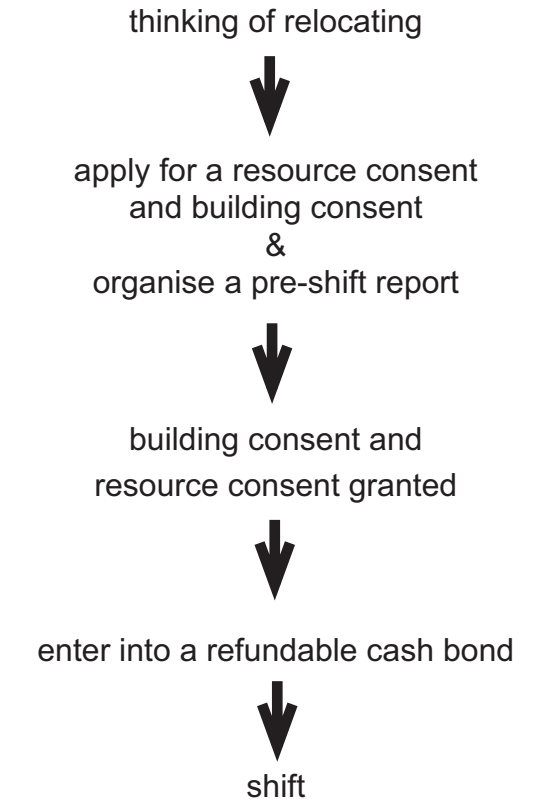
A condition of resource consent will be that you enter into a cash bond, usually \$5000, although it may be more, if substantial upgrading work is required. You will need to complete the bond documentation prior to relocating.

3. That the building before it is shifted to its new location, complies with the Building Act requirements in respect of new foundations and services.

You will need to apply for a building consent, so the Building Officers can check your new foundations, water supply source and sewage disposal systems.

In summary ...

In summary, the process then is -



There is a form for each of these steps which can be picked up from the Council offices or alternatively we can arrange for them to be posted to you. See the back of this pamphlet for contact details.

How long will it all take? ...

Once we have received notification to inspect the building, an inspection will normally be undertaken within a couple of days.

Usually resource consent applications for relocations are not publicly notified. The Council must make a decision on a non-notified resource consent within 20 working days of receiving your application (providing you have given us all the necessary information).

For a building consent, we have 20 working days. However, these are maximum time limits and not averages. If you get your applications in as soon as possible, we will try and process them as soon as possible.



Other information ...

Remember, there are some fees involved and a quick call to the Council will establish what they are.

Please note this pamphlet is only a general summary of the process. If you are unsure about how this process might affect you, contact staff in either the Building or Planning Departments at:

*Hurunui District Council
P O Box 13
Amberley*

Phone: (03) 314 8816

Fax: (03) 314 9181

Email: info@hurunui.govt.nz

This is a step by step guide to assist people who are considering relocating existing buildings. It was prepared by the Hurunui District Council Planning Department. The information contained herein is in line with policies and District Plan rules at the time of printing.

"Working together to build a better community"

An everyday guide to . . .



RELOCATING A BUILDING

